



MONTCLAIR KIMBERLEY ACADEMY

Part-Time Recess Aide Position 2020-21 Primary School

Job Goal: To assist in maintaining a safe recess environment by encouraging appropriate student social interactions through supervision of student play during recess time.

Qualifications:

- Undergraduate degree from four-year college or university
- Experience working with young children, preferred
- Good interpersonal skills
- Must have ability to interact with and connect with children and faculty

Qualities:

- Strong interpersonal skills
- A love of children
- Sees opportunity for play in all types of weather
- Enjoys sports
- Energy, enthusiasm, and a sense of humor are important

Time Commitment:

- August 31, 2020 – June 15, 2021
- Monday-Friday, 10:45 a.m. – 3:00 p.m.

Responsibilities:

- Keep building administration informed of any safety concerns.
- Establish and maintain a safe environment during recess.
- Perform any other duties or responsibilities as designated by the Principal/Vice Principal.

The Co-Directors of Primary School reserve the right to require an aide's help for unforeseen needs as necessary.

If interested, please submit a cover letter and resume to mgonzales@mka.org