



MONTCLAIR KIMBERLEY ACADEMY

PART-TIME SCHOOL LEARNING SPECIALIST

Montclair Kimberley Academy (MKA), an independent day school with a strong national reputation serving students Pre-K through Grade 12, seeks an engaging, experienced Learning Specialist for the 2022-2023 school year. Within the Academic Support Program, each campus-based *Learning Specialist* is an integral member of a multidisciplinary team of educators and is specifically responsible for attending to the needs of struggling students. This is a part-time position (5-days, 19 hours/week) that reports to the Head of Campus and the Director of Academic Support. The Learning Specialist works closely and collaborates with other Learning Specialists, School Counselor, fourth to ninth grade-level teaching faculty, and the campus administrative team. The ideal candidate is a special-education professional with classroom and child-study team experience who is looking to work collaboratively with regular-education, classroom/subject area teachers and can offer both in-class support (depending on the grade level) and 1:1 instruction for students within a school that is committed to promoting multicultural education, grounded in ideas of equity, anti-bias education, anti-racism, and social justice.

Qualified candidates have the following credentials and experience:

- BA/BS in elementary education (K-8) or related field with MA/MSEd in Special Education or the equivalent.
- Learning Specialist (LD-S, LDT-C, SWD, SPED), Educational Therapist (ET/P), OR National Diagnostician license/certification.
- A minimum of three years of teaching/instructional experience at the elementary and/or middle-school level.
- A minimum of five years of case management and/or resource experience at the elementary and/or middle-school level, which may include serving as a math or literacy specialist.

Responsibilities include, but are not limited to, diagnostic intervention & case management:

- Collaborate for direct instructional support to coordinate developmentally-appropriate skill-building in math, executive function, writing, and reading as students work to keep pace with curricular demands.
- Provide in-class or 1:1 support (for no more than two grade levels) to specific students identified for diagnostic intervention.
- Arrange and attend parent conferences and team meetings, as appropriate, within the structure of the campus-based Academic Support Team.

- Maintain confidential records and keep accurate documentation of communications from year to year, appropriate to ethical and professional standards, for students with accommodations or who are receiving intervention support.
- Upon request of teachers, parents, the counselor, or administrators, observe students displaying academic or behavioral difficulties to assess learning strengths and challenges.
- Collaborate and consult with classroom teachers to ensure students with specific learning needs have access to and make progress through the MKA curriculum within the context of inclusive classrooms.
- Write and update Learning Profiles or Action Plans as they relate to addressing academic concerns (in collaboration with the school counselor when social-emotional and/or attention challenges exist).

An ideal candidate possesses and demonstrates the following:

- Comfort and skill providing screening and instructional support to students who struggle in math, reading, and writing due to learning, executive functioning skills, and/or psychological challenges;
- Multisensory instruction and remediation techniques for students with dyslexia, dyscalculia, dyspraxia, and other learning challenges that impact reading, writing, math, and cognitive skills development;
- Collaboration with subject-area teachers to develop and deliver instructional support that ensures access for learners according to the gradual release of responsibility instructional framework;
- Caseload management of 15-25 students across grade levels to coordinate, track, execute, and update accommodation and support plans as students transition between grade levels and across campuses; and
- Familiarity or comfort with technology tools and devices that support teaching and learning.

Interested candidates should submit a current résumé, letter of interest, and reference list to the Director of Academic Support, Laura Doto at ldoto@mka.org.

It is MKA's policy to provide equal employment opportunity to all qualified persons regardless of age, race, creed, color, national origin, ancestry, sex, gender identity, sexual orientation, socio-economic background, or disability not related to the requirements for being a successful employee at MKA.